



**THE CALIFORNIA COURT ASSOCIATION, INC.
2021-2022 REGIONAL DIRECTOR APPLICATION
Submit to info@calcourt.org or Fax: 916-932-2209**

Under the auspices of the Executive Board, and collaboration with Court Liaisons, the role of the Regional Director is to grow Association membership and mentor emerging leaders (Court Liaisons, et al) in their assigned region.

The ability to provide state-wide awareness and promote Association news, business, resources and events is a critical function of this role. Typical duties include, but not limited to:

- Represent membership interest during Association business/events
- Communicate and coordinate Association business and events with Court Liaison(s)
- In partnership with the Membership Committee, participate in activities to recruit new members
- Mentor and develop Court Liaison(s) for future leadership roles
- Submit quarterly articles to the Minute Book
- Prepare and distribute Annual Meeting minutes to Court Liaisons for dissemination to members
- Attend Executive Board meetings
- Assist at Annual Convention and Mid-Year Conferences
- May serve as committee chairperson for mid-year or unforeseen vacancies

REGIONAL DIRECTOR NOMINATION PROCESS:

Requires member application be completed and submitted to the Association Nominating Committee.

- Application(s) are reviewed by the Nominating Committee for recommendation and sent to the Executive Board
- Executive Board reviews recommended applicants for approval
- Approved applicants are voted by the Association membership at the Annual Business Meeting

REGIONAL DIRECTOR BENEFITS:

- Mentorship and networking
- Reserved table(s) at Annual Convention Plenary Session and at Mid-Year Conference Luncheons
- Reimbursement of travel and lodging for Executive Board meetings

As you consider completing the Regional Director Application, please remember you are making the following minimum time commitment.

TERMS:

- Two-year term; served in staggered years (i.e., 3 in year one, 3 in year 2) for continuity and stability. (Consecutive terms may be served if vacancies, in either role, are not filled)
- The Board of Directors has a minimum of two in-person meetings each year: one at the Annual Business Meeting and the Annual Planning Meeting
- In addition to Board meetings, the Board has a minimum of 6 conference calls each year. These calls are usually monthly and typically last two hours.
- The time commitment for a Regional Director averages 2-3 days per month. For Regional Directors assigned to serve as Committee Chairs, the time commitment increases and will vary with the work of the committee. As a Regional Director, each progressive year becomes more of a commitment.

Tell us why you would like to become a Regional Director and what you think you can do for the organization as a board member?

What are your top three goals for CCA this year?

Please mark an “X” in the skill/experience boxes listed below which you have experience and provide examples of your experience or if not listed use the other column and provide as much detail as possible to describe your skill/experience.

Mark an “X” for all that apply	Skill/Experience	Describe (give examples)
	Finance, accounting	
	Organizational Management/	
	Administration/Management	
	Nonprofit experience	
	Community service	
	Training & Education	
	Grant writing	
	Fundraising	
	Program evaluation	
	Other – please explain	