



LEADERSHIP II MAKEUP CLASSES
MARRIOTT SAN MATEO
SAN FRANCISCO AIRPORT
1770 SOUTH AMPHLETT BLD
SAN MATEO, CA 94402

REGISTER
NOW!



*Facilitator: Lorraine Benavides
Human Resources Director- Ventura Superior Court*

HR and Management – Module V

This overview course will examine the role of the Human Resources Department as a strategic partner for managers and supervisors in the court. Key functions such as retirement, employee relations, performance appraisals, and labor relations will be discussed showing how they relate to the role of the court manager and supervisor. Learn how an MOU, Personnel Rules, and other HR resources can assist you and enhance your skills as a manager or supervisor.



*Facilitator: Cindi Maynard, LEAD Staff Development Specialist
Riverside Superior Court*

Planning & Budgeting Today for Tomorrow's Challenges – Module I

This class discusses the budget process for the courts. Topics discussed are how funding is applied to the operational decisions made in a court and the importance of short term and long-term planning for persons who want to manage in the court.

To register for this event, use this link [San Mateo Leadership II Makeup Day Class Registration](#) **Questions?** Send them to the Training & Certification Committee at calcourtcert@gmail.com

If you need to complete Module I or Module V, and you are already planning on attending the San Mateo Convention on Saturday, August 8, this is a great opportunity for you to satisfy two module requirements in two days. Or perhaps you have a scheduling conflict, and you are not available to attend the training day on Saturday, then Friday's class may be a better option for you. *Either way, here are two opportunities to meet the program's 2021 graduation requirement.*

